

# CareerSource Pinellas One Stop Committee Minutes

**Date:** November 15, 2018 at 9:00 a.m.  
**Location:** EpiCenter – 13805 58<sup>th</sup> Street N., Clearwater

## Call to Order

Mark Hunt chaired this meeting and called the meeting to order at 9:00 a.m. There was a quorum present with the following members participating.

## Members in Attendance

Gloria Campbell (phone), John Howell (phone), Mark Hunt , Carolyn King (phone), Samuel Kolapo (phone), Debbie Passerini (phone) , Rebecca Sarlo (phone)

## Members Not in Attendance

Vivian Amadeo , Jody Armstrong, Candida Duff, Celeste Fernandez, Andrea Henning, Jack Jarrell,

## Staff

Jennifer Brackney, Don Shepherd, April Torregiante, Luna Clarke, Steven Blakey.

## Guest

Dan McGrew- Kaiser Group (phone)

## Action Items

### Item 1 – Approval of Minutes

The minutes of August 23, 2018 One Stop Committee meeting were presented for approval.

Motion: Debbie Passerini

Second: John Howell

*The minutes were approved as presented. The motion carried.*

### Discussion Item 2 –One-Stop Operator Update

CareerSource Pinellas defines the role of a One-Stop Operator as an entity that coordinates the service delivery of participating one-stop partners and service providers within the Career Centers. A request for proposals was issued to solicit bids for a One Stop Operator. On September 28<sup>th</sup>, the Board of Directors approved entering into contract negotiation with The Kaiser Group dba Dynamic Workforce Solutions. Per the negotiated contract, Dynamic Workforce Solutions will:

- Establish and/or maintain linkages between all one-stop partners designated by CareerSource Pinellas to improve communication, referral, service delivery, and tracking of performance of the partners;
- Coordinate and hold at least quarterly meetings with one-stop partners designated by CareerSource Pinellas;
- Assist CareerSource Pinellas in the identification of appropriate clauses for Memorandum of Understanding with one-stop partners designated by CareerSource Pinellas as it relates to sharing of information, reporting of performance and tracking of customers;
- Manage, track, and oversee CareerSource Pinellas' Customer Satisfaction initiatives; and
- Conduct online and in person customer service training for CareerSource Pinellas staff and management.

In addition, based on a recommendation from the LWDB, the One-Stop Operator will conduct bi-annual internal programmatic monitoring utilizing the DEO Monitoring Tool

*Mr. Dan McGrew, a representative of Kaiser Group joined the meeting via phone and introduced himself to the committee. Mr. McGrew also summarized what the role of his organization within CareerSource will be, as explained above.*

## Other Administrative Matters

None

## Information Items

### 1. 2017- 2018 One Stop Goals Update

PY 18-19: Employability Workshop Attendance					
# Attendees	QTR 1	QTR 2	QTR 3	QTR 4	YTD
	1,953				1,953

PY 18-19 Employ Florida (EF) Summary Overview:					
Categories:	Q1	Q2	Q3	Q4	YTD
# Served	11,061				11,061
# of Services	49,700				49,700
# Referrals	7,135				7,135
# External Referral	3,831				3,831

PY 18-19 Occupational Skills Training			
Reporting Period: Quarter 1 thru Sep 30, 2018 YTD			
	# New Enrollments	YTD Served	Completers
AD/DW	150	439	148
Youth	32	94	40
LWDB Totals	182	533	188

PY 18-19 Work-Based Training			
Reporting Period: Quarter 1 thru September 30, 2018 YTD			
	# New Enrollments	YTD Served	Completers
OJT	26	50	41
PWE	7	23	14
LWDB Totals	33	73	55

#### Daily Governor's Placement Reporting: Q1, thru October 31, 2018

CareerSource Pinellas				
PY 18/19	Placements	Composite Score	Ranking	Statewide Placements
July	799	166.01%	8	10,973
August	938	161.75%	8	12,656
September	955	162.37%	6	12,922
October	1,020	155.32%	6	14,407
Totals	3,712	161.36%	7.0	50,958

Through October 2018, the DEO reporting shows Pinellas with a total of 3,712 placements reported and an average ranking of 7 YTD for program year 2018-2019.

Customer Satisfaction Survey Results						
Category:	Q1 Jul - Sept		YTD PY 18-19		PY 17-18	
	Total	Rating	Total	Rating	Total	Rating
Resource Room	75	93.75%	75	93.75%	198	89.2%
Employability Skills Workshops	948	97.76%	948	97.76%	4,799	98.2%
LWDB Totals	1,023	97.5%	1,023	97.5%	4,997	97.8%

#### Highlights:

- 93.75% - CSPIN job seekers were overall very satisfied with the Staff that served them for the 75 surveyed during Quarter 1 YTD.
- 97.76% - CSPIN workshop attendees very satisfied with their workshop trainer and content from the 948 surveyed during Quarter 1 YTD

## 2. CSPIN Youth Update- WIOA

<b>WIOA Youth Program Update</b>						
<b>Reporting Period: PY 2017-2018</b>				<b>Reporting Period: PY 2018-2019</b>		
<b>Performance Category</b>	<b>PY 17-18</b>			<b>PY 18-19</b>		
	<b>Planned</b>	<b>Actual</b>	<b>% of Goal</b>	<b>Planned</b>	<b>Actual</b>	<b>% of Goal</b>
# Served	600	696	116.0%	600	330	55.0%
Credentials	300	256	85.3%	300	54	18.0%
Placements	250	291	116.4%	250	122	48.8%
Employment		274			121	
Military		2			0	
Post-Secondary		15			1	

## 3. Status of Enrollments – Snapshot report – Number of caseloads as of 09/30/2018

WIOA Adults: 593
Dislocated worker: 380
WIOA Youth: 279
Total: 1,252

WT Applicant : 547
WT Mandatory : 302
WT Transitional : 261
Total: 1,110

## 4. Monthly Management Report (09/30/2018)

- Welfare Entered Employment Rate: 40% ranked 6<sup>th</sup> in the state
- Welfare Entered Employment Wage Rate: 81.9%, ranked 4<sup>th</sup> in the state
- Welfare All Family Participation Rate: 47.1%, ranked 5<sup>th</sup> in the state
- Welfare Two-Parent Family Participation Rate: 35.3%, ranked 7<sup>th</sup> in the state
- SNAP Employment Rate: 12.3% ranked 6<sup>th</sup> in the state
- WIOA Adult Entered Employment Rate: 100%, ranked 1<sup>st</sup> in the state
- WIOA Adult Wage Rate: 145.5% of goal, ranked 3<sup>rd</sup> in the state
- WIOA Dislocated Worker Wage Rate: 133% of goal, ranked 10<sup>th</sup> in the state
- WIOA In-School Youth Outcome Rate: 100%, ranked 1<sup>st</sup> in the state
- WIOA Out-Of-School Youth Outcome Rate: 100%, ranked 1<sup>st</sup> in the state
- WIOA Younger Youth (14-18 years old) Positive Outcome Rate: 100% Ranked 1<sup>st</sup> in the state.
- Wagner Peyser (WP) Entered Employment Rate: 33.7%, ranked 22<sup>nd</sup> in the state
- WP Entered Employment Rate (those already employed at time of first service): 39.5%, ranked 14<sup>th</sup> in the state
- Short Term Veterans Entered Employment Rate: 33.2% ranked 18<sup>th</sup> in the state
- WP Job Placement Wage Rate: 98.3% of goal, ranked 4<sup>th</sup> in the state

## Florida Workforce Measures

WIOA Primary Performance Indicators has been released by the Department of Economic Opportunity (DEO) for all Local Workforce Development Areas (LWDAs) for PY2017-2018 thru Quarter 4 under WIOA Reporting standards. CareerSource Pinellas is exceeding 11 indicators (over 100% goal) that have currently been published by the DEO. There are only 5 LWDBs over 100% of goal as of current reporting. There are a total of 12 indicators with Credential Attainment Rates and Youth Measure, Measurable Skills gains not reported to date. For Program Year 2018-2019, DEO and all Local Workforce Boards have completed negotiations Goals for the next two program years, PY2018-2019 and PY2019-2020 are also included below. First Quarterly report will be submitted on November 14 and DEO will post shortly after.

## Website Traffic and Social Media : PY 18-19, through 09/30/18

- CareerSource Pinellas website: 20,578 visitors
- Page views: 158,621
- New visitors: 72.5%

## Public Comments

None

**Adjournment**

The meeting was adjourned at 9:35 a.m.

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