

CareerSource Pinellas One Stop Committee Minutes

Date: February 21, 2019 at 9:00 a.m.
Location: EpiCenter – 13805 58th Street N., Clearwater

Call to Order

Committee Chair John Howell called the meeting to order at 9:00 a.m. There was a quorum present with the following members participating.

Members in Attendance

Vivian Amadeo (phone), Jody Armstrong, Candida Duff (phone), John Howell, Mark Hunt, Carolyn King (phone), Michael Logal (phone).

Members Not in Attendance

Gloria Campbell, Andrea Henning, Samuel Kolapo, Debbie Passerini, Rebecca Sarlo.

Staff

Jennifer Brackney, Don Shepherd, Michelle Moeller, April Torregiante, Luna Clarke, Mai Russell, Steven Blakey.

Guest

Karen Simone (for Celeste Fernandez) (phone)
Dan McGrew- Kaiser Group

Action Items

Action Item 1 – Approval of Minutes

The minutes of November 15, 2018 One Stop Committee meeting were presented for approval.

Motion: Mark Hunt
Second: Jody Armstrong

The minutes were approved as presented. The motion carried.

Action Item 2 –Request for Proposals- Youth Workforce Services

The current contract agreement for Workforce Youth Services ends as of June 30, 2019 by the board's current selected provider, Pinellas Education Foundation. In accordance with WIOA guidance on procurement, CareerSource Pinellas is requesting approval to issue a new Request for Proposal (RFP) to solicit proposals for a service provider to deliver Youth Workforce Services in Pinellas County. A copy of the RFP was attached.

RFP Timeline:

Action	Date
Issue RFP	March 21, 2019
Question and Answer period	March 21, 2019 - April 1, 2019 7:00pm EDT
RFP Due	April 22, 2019, 5 pm EDT
Official Opening	April 22, 2019, 5 pm EDT
Evaluation and Selection Begins	April 23, 2019
Award date*	May 8, 2019 or upon board approval

* Tentative date subject to the identification of a qualified respondent.

Motion: Mark Hunt
Second: Jody Armstrong

The One-Stop Committee recommends approval to issue the Request for Proposals for service provider for Youth Workforce Services. The motion carried unanimously.

Other Administrative Matters

None

Information Items

1. One-Stop Goals Update: 2018-2019 : Period covering October

Specialized Service Highlights: DEO Initiative, Community-based and Faith-based Partnership
On August 1, 2018, CareerSource Pinellas joined other local workforce boards when Governor Scott and DEO Executive Director, Cissy Proctor, launched the Governor Scott's new initiative to engage and partner with

Community-based and Faith-based agencies in our local areas. The DEO and Workforce recognize the success of a thriving workforce is supported through community involvement and support. CareerSource Pinellas formed a workgroup of dedicated staff to spearhead this initiative in Pinellas. Staff was assigned to community outreach and engagement to link CBOs and Faith-based organizations to their nearest CSPIN one-stop center, develop a referral process between both sides and create communication of CSPIN events and services. To date, CSPIN team has connected or reconnected with 167 local agencies with a total of 302 agency contacts.

PY 18-19: Employability Workshop Attendance					
# Attendee's	QTR 1	QTR 2	QTR 3	QTR 4	YTD
	1,953	1,894			3,847

CSPIN Employability Skills Workshop Details by Center						
Center	Q2		YTD 18-19		PY 17-18	
	# Attendees	% by Location	# Attendees	% by Location	# Attendees	% by Location
Gulf to Bay	632	33.4%	1,413	36.73%	1,677	40.20%
South County	724	38.2%	1,348	35.04%	1,028	24.64%
Tarpon Springs	51	2.7%	208	5.4%	425	10.19%
Tyrone	487	25.7%	878	22.82%	1,023	24.52%
LWDB Totals	1894	100%	3,847	100%	4,172	100.0%

Online Job Seeker Services: Assessments, Job and Career Readiness, GED/ESOL Preparation and Computer Skills Training.						
Categories:	Q1	Q2	Q3	Q4	YTD PY18-19	PY 17-18
	# Utilized	# Utilized	# Utilized	# Utilized	YTD Utilized	YTD Utilized
Workplace Skills 21st	356	158			514	1,375
Future Plans	132	185			317	397
eCourses	418	311			729	1708
Penn Foster	19	10			29	39
Computer Training	467	343			810	1,512
LWDB Totals	1,392	1,007			2,399	5,031

- Workplace Skills for the 21st Century – online work readiness, soft skills training and a variety of educational or prep courses to assist the job seeker in their job search and re-employment.
- Future Plans – online assessment and career planning application thru partnership with the Pinellas Education foundation.
- Atlas E-Courses – internally developed online courses for work readiness, soft skills and job seeking training to assist the job seeker in their job search and re-employment.
- Penn Foster – nationally-recognized online application for self-paced education to obtain a high school diploma.
- CSPIN Computer Training – center computer classes to assist job seeker access online services to include job seeking and resume development. Classes are offered in English and Spanish.

PY 18-19 Employ Florida (EF) Summary Overview:					
Categories:	Q1	Q2	Q3	Q4	YTD
# Served	11,061	4,818			15,879
# of Services	49,700	43,449			93,149
# Referrals	7,135	6,045			13,180
# External Referral	3,831	3,245			7,076

Local services – highlight:

LWDB 14 continues to review USDOL TEGL and Guidance updates on available online resources and services. Staff is currently evaluating new application and services to continue to build a diverse range of job seeker resources available thru our local one center or online.

PY 18-19 Occupational Skills Training			
Reporting Period: Quarter 2 thru Dec 31, 2018 YTD			
	# New Enrollments	YTD Served	Completers
AD/DW	240	508	235
Youth	44	165	72
LWDB Totals	284	673	307

PY 18-19 Work-Based Training			
Reporting Period: Quarter 2 thru December 31, 2018 YTD			
	# New Enrollments	YTD Served	Completers
OJT	34	59	49
PWE	7	23	14
LWDB Totals	41	82	63

CSPIN Approved Training Providers:

- ❖ There are currently 34 Training Providers that are approved by the local Working Solutions committee and available for customer selection of a Targeted Occupation or high demand occupation.
- ❖ The Workforce Solutions and CSPIN Board recently added the Red Cross providing fast track CNA training to license thru the DOH.
- ❖ CSPIN approved list may be viewed online at: <https://www.careersourcepinellas.com/pages/trainingvendor>

CSPIN Apprenticeship Enrollments:			
Categories:	Thru Q2 2018-19	YTD PY 18-19	YTD PY 17-18
	# Served	# Total Served	# Total Served
JATC	75	75	82
RACCA	41	41	48
Central Florida Heat and Frost	4	4	4
International Union of Engineers	10	10	10
Ironworkers	5	5	5
Plumbers and Pipefitters	47	47	49
LWDB Totals	182	182	198

Career Ready Enrollments				
Reporting Period: Grant to Date thru December 31, 2018				
Programs:	WIOA	Other	PY18-19 Totals	PY17-18 Totals
Soldering	48	1	49	56
Mechatronics/Robotics	14	1	15	22
Construction	44	0	44	37
Sector IT	54	0	54	24
LWDB Totals	160	2	162	139

A new initiative has been under the menu of CareerReady programs. CareerReady programs are short certification programs with employability skills training leading to an industry certification and transition into manufacturing or trades employment. Current CareerReady classes are available for the following:

- Soldering and Cabling Certification Program
 - Offered as Nights and Weekend (6 weeks) or Day class (4 weeks)
 - Students can earn up to 3 industry certifications
- Construction Certification Program
 - Offered as Day class (5 weeks)
 - NCCER certification and OSHA 10
 - Hands on experience
- Mechatronics and Robotics
 - Offered as a Day class (8 weeks)
 - Students can earn up to 4 industry certifications

Under a CareerSource Florida grant award and in partnership with CareerSource Tampa Bay, we have launched short track IT CareerReady certification programs that run 4 to 8 weeks. These offer certification to date under the following:

- SQL - CCNA
- Python - JAVA

PY 18-19 Pre-Vocational Training - thru WTP and SNAP		
Reporting Period: Quarter 2 thru December 31, 2018		
Programs:	WTP/SNAP Certified	PY18-19 Served
MOS Certification	55	108
Hospitality Certification	204	196
Florida Ready to Work	18	86
LWDB Totals	277	390

Daily Governor's Placement Reporting: Q2, thru December 31, 2019

CareerSource Pinellas				
PY 18/19	Placements	Composite Score	Ranking	Statewide Placements
July	799	166.01%	8	10,973
August	938	161.75%	8	12,656
September	955	162.37%	6	12,922
October	1,020	155.32%	6	14,407
November	765	143.56%	8	11,914
December	658	148.21%	8	11,230
Totals	5,135	156.20%	7.3	74,102

2. CSPIN Youth Update- WIOA

WIOA Youth Program Update						
Reporting Period: PY 2017-2018				Reporting Period: PY 2018-2019		
Performance Category	PY 17-18			PY 18-19		
	Planned	Actual	% of Goal	Planned	Actual	% of Goal
# Served	600	696	116.0%	600	415	69.2%
Credentials	300	256	85.3%	300	78	26.0%
Placements	250	291	116.4%	250	203	83.2%
Employment		274			198	
Military		2			2	
Post-Secondary		15			3	

CareerSource was awarded another YouthBuild grant through the DOL for \$1.1 million in February 2019. The grant award supports a new 3-year period with years 1 and 2 with active training. Currently the new grant award is in the initial 4-month planning period. Outreach and recruitment will commence soon during the 4-month start up.

3. Status of Enrollments – Snapshot report – Number of caseloads as of 12/31/2018

WIOA Adults: 585	WT Applicant : 486
Dislocated worker: 383	WT Mandatory : 262
WIOA Youth: 225	WT Transitional : 258
Total: 1,193	Total: 1,006

4. Monthly Management Report (09/30/2018)

- Welfare Entered Employment Rate: 40.6% ; ranked 5th in the state
- Welfare Entered Employment Wage Rate: 78.2% ; ranked 5th in the state
- Welfare All Family Participation Rate: 48.9%, ranked 5th in the state
- Welfare Two-Parent Family Participation Rate: 53.3%, ranked 4th in the state
- SNAP Employment Rate: 12.0% ; ranked 3rd in the state
- WIOA Adult Entered Employment Rate: 100%, ranked 1st in the state
- WIOA Adult Wage Rate: 145.6% of goal, ranked 3rd in the state
- WIOA Dislocated Worker Wage Rate: 138.5% of goal, ranked 13th in the state
- WIOA In-School Youth Outcome Rate: 100%, ranked 1st in the state
- WIOA Out-Of-School Youth Outcome Rate: 100%, ranked 1st in the state
- WIOA Younger Youth (14-18 years old) Positive Outcome Rate: 100% Ranked 1st in the state.
- Wagner Peyser (WP) Entered Employment Rate: 45.4%, ranked 4th in the state
- WP Entered Employment Rate (those already employed at time of first service): 47.3%, ranked 2nd in the state
- Short Term Veterans Entered Employment Rate: 44.2% ranked 4th in the state
- WP Job Placement Wage Rate: 94.3% of goal, ranked 6th in the state

5. Florida Workforce Measures

WIOA Primary Performance Indicators has been released by the Department of Economic Opportunity (DEO) for all Local Workforce Development Areas (LWDAs) for PY2018-2019 thru Quarter 1 under WIOA Reporting standards. CareerSource Pinellas is exceeding 10 indicators (over 100% of goal) that have currently been published by the DEO thru Quarter 1. There are 4 indicators falling in the 90 to 100% of goal range. There are a total of 14 Primary Performance indicators with Measurable Skills gains not reported to date. For Program Year 2018-2019, DEO and all Local Workforce Boards have completed negotiations Goals for the next two program years, PY2018-2019 and PY2019-2020 are also included below. The second quarterly report will be submitted by the DEO on February 14 and DEO will post shortly thereafter.

6. Center Traffic

Current program year total traffic by location (PY July 1, 2018 – June 30, 2019) thru Quarter 2 December 2018:
Gulf to Bay: 12,548 ; St. Petersburg:18,355 ; Tarpon Springs:1,177 ; Tyrone: 8,757 YTD – 40,837

Highlights:

- ❖ Quarter 2 PY18-19 was down in comparison to Quarter 2 for PY2017-2018 by 18.2%. Quarter 2 saw a 8.9% decrease over the previous quarter, Quarter 1 July to September 2018. Unemployment remains at 3%.
- ❖ South County center continues to be the most visited center across Pinellas with 45.6% of overall traffic with Gulf to Bay center second at 30.6%, during Quarter 2. Tyrone center was 3rd at 21.1% of overall flow.

7. Website Traffic and Social Media : PY 18-19, through 09/30/18

- CareerSource Pinellas website: 38,914 visitors
- Page views: 294,959
- New visitors: 72.9%

8. One Stop Operator Update

Below is a summary of accomplishments since the last one-stop committee meeting on November 15, 2018:

- Timeline of one-stop operator deliverables for PY2018-19 created.
- Center visits conducted to St. Petersburg, Tyrone, Gulf to Bay, and Tyrone centers and summary of visits submitted.
- CSPIN staff enrolled in Dynamic Works Institute Extreme Customer Service online training module.
- First of 2 contracted file monitoring projects completed in December and initial report submitted and under review.
- Concierge Customer Service Train the Trainer session conducted with 18 members of leadership staff in January and training toolkit provided.
- Member list for quarterly partner meeting scheduled for February 21, 2019 compiled.
- Monthly customer service survey analysis submitted for November, December, and January.

Public Comments - None

Adjournment

The meeting was adjourned at 9:29 a.m.