

**CareerSource Pinellas
Ad Hoc CEO/Counsel Selection Committee Minutes**

Date: September 18, 2019 – 11:15 AM

Location: 13805 58TH Street North, Clearwater, FL, 33760

Call to Order

Board Chair, Karla Leavelle called the meeting to order at 11:15am. The following members participated.

Committee Members in attendance

Commissioner Pat Gerard, Karla Leavelle, Joanne Lentino. Mike Meidel.

Committee Members Absent

Russell Leggette.

Staff Present

Jennifer Brackney, Luna Clarke, Steven Blakey and Carlows Ellis.

Action Item 1 – CEO Contract Extension

Ms. Leavelle brought up the matter of the CEO contract extension to the group. The idea is to extend the CEO contract for Ms. Jennifer Brackney by one month. The current contract expires on October 31st. This expiration date does not allow the opportunity to bring the contract renewal to the full board for approval, since the next scheduled Board meeting is for November 20, 2019.

The recommendation is a 1-month extension of the CEO contract for Jennifer Brackney, with a new expiration date of November 30th. This extension would be done in writing, maintaining all the elements of the current contract in effect. Any pay increase associated with the negotiation of a new contract for Ms. Brackney would be made effective retroactively to November 1st, 2019.

Motion: Commissioner Gerard
Second: Michael Meidel

The Ad Hoc CEO/Counsel Selection Committee approved to extend the CEO contract for Jennifer Brackney by one month, through November 30, 2019. Any pay increases associated with the negotiation of a new contract will be made effective retroactively to November 1st, 2019. The motion carried unanimously.

Discussion of the timeline to draft the new CEO Contract

Members of the Committee discussed an appropriate timeline to meet again, to discuss the elements of the new CEO contract for Jennifer Brackney. A mutually agreeable date was set for November 6, 2019 at 9:00am. The Ad Hoc Committee would meet on that day to discuss any details of the contract. The committee requested to have the market compensation information which was previously compiled by HR Edge sent to them.

The contract would be drafted during the week of November 11th, to include the contents discussed by the Ad Hoc Committee, as well as content input from Ms. Brackney. The draft contract would be presented to the full Board of Directors for a vote at the November 20, 2019 meeting.

Other Administrative Matters: None

Public Comments: None

Committee Members Comments: None

Adjournment: The meeting was adjourned at 11:29 A.M.