

**CareerSource Pinellas
Nominating Committee Meeting**

Date: April 30, 2019 at 11:00am
Location: 13805 58th Street North, Clearwater.

Call to Order

Chair Michael Meidel called the meeting to order at 11:04 a.m. There was a quorum present with the following Nominating Committee members participating.

Board members in attendance

Candida Duff, Jack Geller, Commissioner Patricia Gerard, Carolyn King, Karla Leavelle, Michael Meidel.

Staff Present

Jennifer Brackney, Luna Clarke and Steven Blakey.

Guests

Whitney Creech (Pinellas County)

Action Items

Item 1 – Approval of minutes

The minutes of the June 21, 2018 Nominating Committee were presented for approval.

Motion: Jack Geller

Second: Commissioner Gerard

The minutes were approved as presented. The motion carried.

Discussion Item 2 – CareerSource Pinellas By-Laws: Articles IV and V.

Excerpts from the CareerSource Pinellas by-laws were provided in the packet. Namely, articles IV and V, which address the terms of board membership, revocation of membership, vacancies. Additionally, article V addresses the election of Officers, their duties, terms of office and vacancies. The committee discussed their role in selecting the slate of officers for the upcoming program year 2019-2020. The current chair-elect, Karla Leavelle, will ascend to the Chairman role, beginning on July 1, 2019. Jack Geller will assume the role of Immediate Past Chair.

Discussion Items 3 and 4—Board Roster/Term Dates and Board Composition

The current board roster, which highlighted roughly 50% of the board members whose terms will expire on June 30, 2019. Those members will receive notification from Pinellas County to re-submit an online application. The Board of County Commissioners will vote to re-appoint those members recommended by the Board, during the month of May.

Chairman Meidel highlighted that WIOA requirements call for a mandatory 51% Business representation on the Board, as well as a mandatory 20% Workforce and Union representation. The size of the Board can be reduced accordingly, as long as those requirements are met.

Item 5 —Board Attendance and Recommendation to Reappoint

By-Laws: Article IV, Section 2.

“After two consecutive absences, or three (3) absences in a fiscal year from regularly scheduled meetings of the CareerSource Pinellas Board without an excuse approved by the Chair, the Chief Executive Official shall notify the offending director to determine whether that individual wishes to resign their seat on the Board and to notify them that any further unexcused absence in the fiscal year shall constitute

grounds for removal of the Board member under Section 3D. The Chief Executive Official shall also notify the Board of County Commissioners of such occurrence.”

The committee discussed board attendance, which was enclosed in the packet. Mr. Kim Marston has missed 8 out of 9 board meetings held to date, and is not in compliance with attendance requirements. Due to this, a motion was made to re-appoint all members listed below, at the exception of Mr. Marston.

Board Reappointment Recommendations:

The Board members listed below have terms that are expiring on 6/30/2019. If re-appointed, they will serve an additional term period, effective July 1, 2019 through June 30, 2021.

Representation	Name	Term Ends	Reappoint
Business	Candida Duff	6/30/2019	Yes
Business	Jack Geller	6/30/2019	Yes
Business	Michael Gliner	6/30/2019	Yes
Business	Barclay Harless	6/30/2019	Yes
Rep of Edu. -ETPC	Andrea Henning	6/30/2019	Yes
Rep. of Gov.- FLDOE	John Howell	6/30/2019	Yes
Workforce-CBO	Michael Jalazo	6/30/2019	Yes
Workforce-OSY	Carolyn King	6/30/2019	Yes
Workforce- Job Corps	Samuel Kolapo	6/30/2019	Yes
Business	Karla Leavelle	6/30/2019	Yes
Business	Michael Logal	6/30/2019	Yes
Business	Kim Marston	6/30/2019	NO
Rep. of Gov. - GRED	Michael Meidel	6/30/2019	Yes
Business	Debbie Passerini	6/30/2019	Yes
Workforce -CBO	Zachary White	6/30/2019	Yes

Motion: Commissioner Gerard
 Second: Jack Geller

The Nominating Committee recommends approval of those directors whose term will expire on June 30, 2019 – at the exception of Mr. Marston— to be reappointed for an additional term period, effective July 1, 2019 through June 30, 2021. The motion carried.

Discussion Item 6—Committees Composition

A copy of the current committees’ composition was provided in the packet. This document lists all current committee chairs. Incoming Chairwoman Leavelle will work with the CEO to reach-out to board members, in order to fill the roles of committee chairs. Each standing committee is then selected at the discretion of their respective chairman. Committees with members predetermined within the by-laws shall consist only of said members.

Action Item 7 – 2019-2020 Board Officers Recommendations

WorkNet Pinellas, Inc. dba CareerSource Pinellas Bylaws, Article V, Sections 1 and 3 states:

SECTION 1 – Election of Officers

The Chair, Chair Elect, Treasurer, and Secretary of the CareerSource Pinellas Board shall be elected as follows:

- A. The slate of Officers shall be recommended to the CareerSource Pinellas Board of Directors by the Ad-Hoc Nominating Committee and selected based upon a majority vote of the quorum present at the annual meeting at which the slate is presented.
- B. The annual meeting at which the slate of Officers shall be elected shall take place in June or on a date as otherwise set by the Board, and the Officers shall take office in July.
- C. The CareerSource Pinellas Chair, Chair Elect and Treasurer shall be selected from among the representatives of the private sector Board members.

SECTION 3 – Terms of Office

The term of office for the Chair, Chair Elect, Secretary and Treasurer of CareerSource Pinellas shall be for one (1) year, from July 1 through June 30.

CareerSource Pinellas Officers may serve two consecutive terms of one year each in the same office, if re-elected, provided that the time in office does not exceed the limits of their term of membership on the Board. After two consecutive terms, the Officer shall then step down from their position for a minimum of one year, although they may continue to serve as CareerSource Pinellas Board members, or in other offices. The Vice Chair is not subject to the Officer term limits specified herein.

Officers	2018 – 2019 Board Officers	2019 – 2020 Nominees
Board Chair	Jack Geller* (became Chair in 02/2018)	Karla Leavelle
Chair-Elect	Karla Leavelle	Harless/Wagman/Apple
Treasurer	David Fetkenher	David Fetkenher
Secretary	Michael Meidel	Michael Meidel

Motion: Jack Geller

Second: Commissioner Gerard

The Nominating Committee recommends approval of the selected nominees for 2019-2020 Board Officers. The motion carried.

Other Administrative Matters

- 1. The committee discussed that from a continuity standpoint, it would be beneficial to have the past chairman as an officer of the Board. The Past Chair will preside over meetings in the absence of the Chair, Chair-Elect and Vice-Chair. Recommendation to edit the by-laws to add the position of Immediate Past Chair as an officer of the Board of Directors.

Motion: Commissioner Gerard

Second: Karla Leavelle

The Nominating Committee recommends adding the role of Past Chair, as an officer of the Board in the by-laws. The motion carried

- 2. Recommendation to edit the by-laws to assign the Compensation Committee the task of evaluating and reviewing CEO and Board Counsel performance. Their recommendation would be made to the full Board of Directors.

Motion: Karla Leavelle

Second: Commissioner Gerard.

The Nominating Committee recommends assigning the role to review the CEO and Counsel performance to the Compensation Committee in the by-laws. The motion carried.

Public Comments

None

Adjournment

The meeting was adjourned at 11:36 a.m.