

**CareerSource Pinellas
Nominating Committee Meeting**

Date: April 29, 2021 at 1:30 pm
Location: *Virtual Zoom Meeting

Call to Order

Chair Barclay Harless called the meeting to order at 1:31 p.m. There was a quorum present with the following Nominating Committee members participating.

Board members in attendance

Commissioner René Flowers, Barclay Harless, Michael Meidel

Board members absent

Michael Logal

Staff Present

Jennifer Brackney, April Torregiante, Julia Bergen

Action Items

Item 1 – Approval of minutes

The minutes of the May 13, 2020 Nominating Committee were presented for approval.

Motion:	Michael Meidel
Second:	Comm. René Flowers

The minutes were approved as presented. The motion carried unanimously. There was no further discussion.

Discussion Item 2 – CareerSource Pinellas By-Laws: Articles IV and V

Excerpts from the CareerSource Pinellas by-laws were provided in the packet. Namely, articles IV and V, which address the terms of board membership, revocation of membership, vacancies. Additionally, article V addresses the election of Officers, their duties, terms of office and vacancies.

Discussion Item 3 – Current Board Roster and Term Dates

A copy of the current board roster was provided in the packet, which lists all Board members and their term dates. Committee highlighted approximately 50% of the board members whose terms will expire on June 30, 2021. Those members will receive notification from Pinellas County to re-submit an online application. The Board of County Commissioners will vote to re-appoint those members recommended by the Board, during the month of May.

LOCAL WORKFORCE DEVELOPMENT BOARD 14 (LWDB) MEMBERSHIP

No	First Name	Last Name	Areas of Representation	Nominating Organization	Gender	Race	Member Since	End of Appointment
1	Ivonne	Alvarez	Business	Tarpon Springs Chamber of Commerce	Female	Hispanic	7/1/2020	6/30/2021
2	Jody	Armstrong	Workforce - IWB	Disability Achievement Center	Female	White	4/1/2018	6/30/2022
3	Manmohan	Bhuller	Business	St. Petersburg Chamber of Commerce	Male	Other	7/1/2019	6/30/2021
4	Lisa	Cane	School Board	Pinellas County School Board	Female	White	3/9/2021	N/A
5	Andrea	Cianek	Business	St. Petersburg Chamber of Commerce	Female	White	7/1/2020	6/30/2022
6	Candida	Duff	Business	Pinellas Economic Development Council	Female	Other	4/1/2018	6/30/2021
7	Celeste	Fernandez	GRO-Public Assistance	FL Dept of Children & Families	Female	White/Hisp	2/1/2016	6/30/2022
8	David	Fetkenher	Business	Upper Tampa Bay Manufacturing Assoc.	Male	White	8/1/2016	6/30/2022
9	Commissioner René	Flowers	GREED	Pinellas County Economic Development	Female	Black	1/1/2021	N/A
10	Beverly	Frank	Business	FL Chapter of American Institute of Architects	Female	Asian	9/1/2020	6/30/2022
11	Jack	Geller	Business	Greater Largo Chamber of Commerce	Male	White	8/1/2003	6/30/2021
12	Barclay	Harless	Business	St. Petersburg Chamber of Commerce	Male	White	4/1/2018	6/30/2021
13	John	Howell	GRVRD	DOE - Vocational Rehabilitation	Male	White	12/1/2009	6/30/2021
14	Mark	Hunt	OS Partner - ETPA	Dr. Grego - PCS Superintendent	Male	White	4/1/2018	6/30/2022
15	Michael	Jalazo	Workforce - IWB	Self	Male	White	4/1/2018	6/30/2021
16	Russell	Leggette	WOJ and JATC	Joint Apprenticeship Training Council	Male	White	6/1/2016	6/30/2022
17	Michael	Logal	Business	CEO Leadership Forums	Male	White	11/1/2018	6/30/2021
18	Michele	Matthews	Business	Upper Tampa Bay Chamber of Commerce	Female	White	7/1/2020	6/30/2022
19	Mike	Meidel	GREED	Pinellas County Economic Development	Male	White	4/1/2003	6/30/2021
20	Sheryl	Nadler	Business	Greater Seminole Area Chamber of Commerce	Female	White	7/1/2019	6/30/2021
21	Chris	Owens	Business	Tarpon Springs Chamber of Commerce	Male	White	7/20/2020	6/30/2022
22	Debbie	Passerini	Business	Goodwill-Suncoast	Female	White	6/1/2017	6/30/2021
23	Michael	Ramsey	OS Partner - ETPC	St Petersburg College	Male	Black	7/1/2020	6/30/2021
24	Rebecca	Sarlo	ETPO	Self	Female	White	7/1/2018	6/30/2022
25	Patricia	Sawyer	OSY (out-of-school youth)	Pinellas Opportunity Council	Female	Black	7/1/2020	6/30/2021
26	Amy	VanNess	Business	CFO Exchange Group	Female	White	11/1/2018	6/30/2022
27	Zachary	White	Workforce - IWB	Self	Male	White	4/1/2018	6/30/2021
28	Kenneth	Williams	WOLO	Teamsters Local Union 79	Male	White	7/1/2018	6/30/2022
29	Glenn	Willlocks	Business	Tampa Bay Beaches Chamber of Commerce	Male	White	7/1/2018	6/30/2022

Discussion Item 4 – Board Composition

Michael Meidel reiterated the number of reappointments, as mentioned above, and highlighted resignations and the decision not to fill vacancies left by Kay McKenzie in the Business sector and Samuel Kolapo in the Workforce sector. This reduces the size of the Board to 29 members, which follows Federal and State law. Manny Bhuller has decided not to extend to another term and on June 22, a replacement will be appointed since 51% Board membership is required. Scott Thomas, HR Director at a local Healthcare facility, is the nominee who will come before the BCC for appointment. Michael Ramsey will be replaced by another representative of St Petersburg College, of which public higher education is required. Michael Meidel announced his resignation due to retirement and will be replaced by Kevin Knutsen, the Interim Director of Economic Development, for this required Economic Development seat on the Board. Michael Meidel suggested that the reappointment of the 13 Board members be added to the Board agenda in May for approval. Barclay Harless agreed with this suggestion and indicated that Michael Meidel's input on these items will be missed. Michael Meidel indicated that he has trained up staff members to cover these items moving forward.

* Denotes mandatory seat

Representatives of Business (Minimum 51%) *			
1	David	Felkenher	BU
2	Chris	Owens	BU
3	Jack	Geller	BU
4	Ivonne	Alvarez	BU
5	Amy	Van Ness	BU
6	Beverly	Frank	BU
7	Debbie	Passerini	BU
8	Vacant - Kay Mckenzie resigned 3/31/21		BU
9	Andrea	Cianek	BU
10	Glenn	Willocks	BU
11	Michele	Mathews	BU
12	Michael	Logal	BU
13	Candida	Duff	BU
14	Sheryl	Nadler	BU
15	Barclay	Harless	BU
16	Manmohan	Bhuller	BU
Local Labor and CBO's serving Individuals -w- Barriers (Minimum 20%) *			
17	Kenneth	Williams	WOLO *
18	Russell	Leggette	WOJ * and JAT C
19	Patty	Sawyer	OTHER – OSY (out-of-school Youth)
20	Optional		OTHER – Senior Services or disabled
21	Jody	Armstrong	CBO – Individuals -w- Barriers
22	Michael	Jalazo	CBO - Individuals-w-Barriers
23	Zachary	White	CBO - Individuals-w-Barriers
24	Optional		WO Veterans
Representatives of Education			
25	Vacant - Sam Kolapo - Job Corps relocated		OTHER – Job Corps
26	Rebecca	Sarlo	ETPO *
27	Mark	Hunt	ETPA *
28	Michael	Ramsey	ETPC *
Representatives of Governmental, Economic, and Community Development			
29	Optional		State Wagner-Peyser *
30	John	Howell	GRVRD *
31	René	Flowers	GRED (County Commission Designee) *
32	Celeste	Fernandez	GRO-Public Assistance
33	Mke	Meidel	GRED *
OTHER (appropriate individuals as determined by the chief elected official)			
34	Lisa	Cane	School Board Member
			Vacant position or Board member not renewing term

Discussion Item 5 – Board Member Attendance

The committee discussed board attendance, which was enclosed in the packet. Jennifer Brackney indicated that there were no concerns regarding board attendance. Reiterated that more than 3 consecutive absences were reviewed, and of the few instances seen, Andrea Cianek and John Howell, were specific in nature due to conflicting appointments and will not be a problem in the future. Committee attendance is well, and Jennifer Brackney will outreach to Chris Owen regarding the Workforce Solutions Committee. Barclay Harless asked if the attendance record is provided at each Board meeting for updates. Jennifer Brackney confirmed that it is part of the Committee and Board review on a regular basis. Michael Meidel reiterated that John Howell's position with Vocational Rehabilitation is a required position by Federal Law. Jennifer Brackney stated that John Howell is the representative on all of the area's local workforce boards and is overextended in his LWDB representation at the moment but is a great supporter and partner to the organization.

2020 - 2021 Board of Directors Attendance

2020 - 2021 Board of Directors Attendance						
Members	7/15/2020	9/16/2020	11/18/2020	1/20/2021	3/17/2021	5/19/2021
Ivonne Alvarez	YES	YES	YES	CANCELLED	YES	
Jody Armstrong	YES	YES	NO		YES	
Manny Bhuller	YES	YES	YES		YES	
Lisa Cane	~~	~~	~~		NO	
Andrea Cianek	YES	NO	NO		NO	
Candida Duff	YES	YES	YES		NO	
Celeste Fernandez	NO	YES	YES		NO	
David Fetkenher	YES	NO	YES		YES	
Comm. René Flowers	~~	~~	~~		YES	
Beverly Frank	~~	~~	YES		NO*	
Jack Geller	YES	YES	YES		NO	
Barclay Harless	YES	YES	YES		YES	
John Howell	YES	NO	NO		NO	
Mark Hunt	YES	YES	NO		YES	
Michael Jalazo	YES	YES	YES		YES	
Samuel Kolapo	YES	YES	NO		NO	
Russell Leggette	YES	YES	NO		YES	
Michael Logal	YES	YES	YES		YES	
Michele Mathews	YES	YES	YES		NO	
Kay McKenzie	YES	NO	NO		YES	
Mike Meidel	YES	NO	YES		YES	
Chris Owens	YES	YES	YES		NO*	
Debbie Passerini	YES	YES	YES		YES	
Michael Ramsey	YES	YES	YES		YES	
Rebecca Sarlo	YES	YES	YES		NO	
Patrica Sawyer	YES	YES	YES		YES	
Sheryl Nadler	YES	NO	YES		YES	
Amy Van Ness	YES	YES	YES		YES	
Zachary White	NO	YES	YES		NO	
Kenneth Williams	YES	YES	YES		YES	
Glenn Willocks	YES	YES	YES		NO	
Audit Committee						
Members	10/8/2020	12/16/2020	2/24/2021	4/29/2021		
Barclay Harless	NO	CANCELLED	NO			
Comm. Pat Gerard	YES		Resigned			
Comm. René Flowers	~~		YES			
Rebecca Sarlo	YES		YES			
David Fetkenher	NO		YES			
County Appointee						
County Appointee						
Ad Hoc CEO/Counsel Committee						
Members	10/8/2020	11/9/2020				
Barclay Harless	YES	YES				
Comm. Pat Gerard	YES	YES				
Joanne Lentino	NO	NO				
Michael Logal	YES	YES				
Michael Meidel	YES	YES				

Compensation Committee

Members	8/6/2020	10/8/2020	2/4/2021	4/8/2021		
Candida Duff	YES	<i>CANCELLED</i>	YES	YES		
Jack Geller	YES		YES	NO		
Barclay Harless	YES		YES	YES		
Michael Logal	NO		YES	NO		
Kay McKenzie	YES		NO	<i>Resigned</i>		
Michele Mathews	YES		YES	NO		
Debbie Passerini	YES		YES	NO		
Amy Van Ness	YES		YES	YES		

Finance Committee

Members	8/26/2020	10/28/2020	12/16/2020	2/24/2021	4/28/2021	6/30/2021
David Fetkenher	YES	NO	<i>CANCELLED</i>	YES		
Jack Geller	YES	YES		NO		
Barclay Harless	YES	YES		NO		
Rebecca Sarlo	YES	YES		YES		
Amy Van Ness	NO	NO		NO		
Manny Bhuller	YES	YES		YES		

One Stop Committee

Members	8/20/2020	10/22/2020	2/18/2021	4/22/2021	6/24/2021	
John Howell	NO	NO	<i>CANCELLED</i>	<i>CANCELLED</i>		
Mark Hunt	YES	YES				
Jason Krupp	YES	YES				
Pattye Sawyer	NO	YES				
Tiffany Nozicka	YES	YES				
Candida Duff	NO	NO				
Jody Armstrong	YES	YES				
Samuel Kolapo	YES	YES				
Rebecca Sarlo	NO	YES				

Workforce Solutions Committee						
Members	8/11/2020	10/13/2020	2/9/2021	4/13/2021	6/8/2021	
Mark Hunt	YES	YES	YES	YES		
* Andrea Falvey stood in for Mike Meidel	YES	NO	YES	YES		
*Jason Krupp stood in for Michael Ramsey	YES	NO	YES	YES		
Michael Logal	YES	NO	YES	YES		
Chris Owens	YES	NO	NO	NO		
Denise Sanderson	YES	YES	YES	YES		
Rebecca Sarlo	YES	YES	YES	NO		
Candida Duff	NO	NO	NO	YES		
Andrea Cianek	YES	YES	YES	NO		
Ivonne Alvarez	YES	YES	YES	NO		
Michael Jalazo	YES	YES	NO	NO		
Glenn Willocks	YES	YES	YES	NO		
Nominating Committee						
Members		4/29/2021				
Comm. René Flowers						
Barclay Harless						
Michael Logal						
Michael Meidel						

Discussion Item 6 – Committee Assignments

A copy of the current committees' composition was provided in the packet. This document lists all current committee chairs. Organization will reach out to board members regarding their interest in Committee membership for the next program year. John Howell has asked us to look at another Chair for the One-Stop Committee for the next program year. We will reach out to board members regarding filling this position. Barclay Harless asked Jennifer Brackney if there were any areas which need additional membership or support. Jennifer Brackney confirmed ongoing member participation in the committees and acknowledged new Board member, Beverly Frank, as a valuable addition to the Compensation Committee.

Action Item 7 – Board of Directors Reappointment Recommendations

Board of Directors Reappointment Recommendations:

The Board members listed below have terms that are expiring on 6/30/2021. If re-appointed, they will serve an additional term period, effective July 1, 2021 through June 30, 2023.

Representation	Name	Term Ends	Reappoint?
Business	Ivonne Alvarez	6/30/2021	Yes
Business	Manmohan Bhuller	6/30/2021	NO
Business	Candida Duff	6/30/2021	Yes
Business	Jack Geller	6/30/2021	Yes
Business	Barclay Harless	6/30/2021	Yes
GRVRD	John Howell	6/30/2021	Yes
Workforce	Michael Jalazo	6/30/2021	Yes
Workforce-Job Corps	Samuel Kolapo	6/30/2021	NO
Business	Michael Logal	6/30/2021	Yes
GRED	Mike Meidel	6/30/2021	NO
Business	Sheryl Nadler	6/30/2021	Yes
Business	Debbie Passerini	6/30/2021	Yes
OS Partner - ETPC	Michael Ramsey	6/30/2021	NO
OSY	Patty Sawyer	6/30/2021	Yes
Workforce	Zachary White	6/30/2021	Yes

Recommendation

Approval of those directors whose term will expire on June 30, 2021 to be reappointed for an additional two-year term period, effective July 1, 2021 through June 30, 2023.

Upon approval from the Board of Directors, this recommendation will be forwarded to the appointing authority, the Pinellas County Board of County Commissioners.

Discussion: Michael Meidel reiterated that the list should be submitted to the Board for approval and verified the individuals who are up for reappointment.

Motion: Comm. René Flowers
Second: Michael Meidel

The Nominating Committee recommends approval of those directors whose term will expire on June 30, 2021 to be reappointed for an additional two-year term period, effective July 1, 2021 through June 30, 2023. The motion carried.

Action Item 8 – PY’2021-2022 Board Officers Recommendations

WorkNet Pinellas, Inc. dba CareerSource Pinellas Bylaws, Article V, Sections 1 and 3 states:

SECTION 1 – Election of Officers

The Chair, Chair Elect, Treasurer, and Secretary of the CareerSource Pinellas Board shall be elected as follows:

- A. The slate of Officers shall be recommended to the CareerSource Pinellas Board of Directors by the Ad-Hoc Nominating Committee and selected based upon a majority vote of the quorum present at the annual meeting at which the slate is presented.
- B. The annual meeting at which the slate of Officers shall be elected shall take place in June or on a date as otherwise set by the Board, and the Officers shall take office in July.
- C. The CareerSource Pinellas Chair, Chair Elect and Treasurer shall be selected from among the representatives of the private sector Board members.

SECTION 3 – Terms of Office

The term of office for the Chair, Chair Elect, Secretary and Treasurer of CareerSource Pinellas shall be for one (1) year, from July 1 through June 30.

CareerSource Pinellas Officers may serve two consecutive terms of one year each in the same office, if re-elected, provided that the time in office does not exceed the limits of their term of membership on the Board. After two consecutive terms, the Officer shall then step down from their position for a minimum of one year, although they may continue to serve as CareerSource Pinellas Board members, or in other offices.

The Vice Chair is not subject to the Officer term limits specified herein.

Officers	2020 – 2021 Board Officers	2021 – 2022 Nominees
Board Chair	Barclay Harless	Barclay Harless
Chair-Elect	Michael Logal	Michael Logal
Treasurer	Rebecca Sarlo	Rebecca Sarlo
Secretary	Sheryl Nadler	Sheryl Nadler

***Indicates the officer has served 2 consecutive terms in the same office.**

Recommendation

Select and recommended approval of the 2021 – 2022 Board Officers nominees to the full Board of Directors.

Discussion: Barclay Harless requested an update regarding conversations with current officers from Jennifer Brackney, who confirmed commitment and continued eligibility of the current officers for a second term. Barclay clarified that the Vice-Chair is an appointed position and not subject to term limits. Michael Meidel clarified that Barclay Harless and Michael Logal will continue in their current positions as Board Chair and Chair-Elect for another year.

Motion: Michael Meidel
Second: Comm. René Flowers

The Nominating Committee recommends approval of the selected nominees for 2021-2022 Board Officers. The motion carried. There was no further discussion.

Other Administrative Matters – None

Public Comments

None

Adjournment

Chair Barclay Harless moved to adjourn. The meeting was adjourned at 1:49 p.m.