

**CareerSource Pinellas
Board of Directors Minutes**

Date: Wednesday, May 17, 2023, at 11:45 am.

Location: Hybrid meeting – Zoom/EpiCenter, 13805 58th St. N., Rooms 1 - 451 & 1 - 453, Clearwater, FL 33760

Call to Order

Chair, Scott Thomas, called the meeting to order at 11:46 a.m. There was a quorum with the following board members present.

Board Members in Attendance

Scott Thomas (In person), Barclay Harless (In person), Angel Barton (Zoom), Belinthia Berry (Zoom), Commissioner René Flowers (In person), Elizabeth Siplin (Zoom), Jack Geller (Zoom), John Howell (In person), Kenneth Williams (Zoom), Lisa Cane (Zoom), Mark Hunt (In person), Michael Jalazo (In person), Shawn McDonnell (Zoom), David Fetkenher (Zoom), Zachary White (Zoom), Dr. Rebecca Sarlo (Zoom), Glenn Willocks (Zoom), Bart Diebold (In person), Zac Holland (Zoom)

Board Members Not in Attendance

Candida Duff, Celeste Fernandez, Esther Matthews, Kevin Knutson, Ivonne Alvarez, Patricia Sawyer

Board Counsel

Stephanie Marchman (Zoom)

Staff in Attendance (all attended in person)

Steven Meier, Jay Burkey, Mary jo Schmick, Leah Geis, David Zirilli, Jason Druding, Lysandra Montijo, Raymond Westergard, Candi Orsini (attended via Zoom)

Guests in Attendance

Danielle Weitlauf – Tucker Hall (In person)
Rob McNeely – Messer Caparello, P.A. (Zoom)
Austin T. (Zoom)
Niya Davis (Zoom)

Public Comments

There were no public comments.

CEO Report

Steve Meier gave a report of activities since the last Board meeting.

General Counsel Update – Gray|Robinson

Stephanie Marchman, legal counsel from Gray|Robinson, gave General Counsel update. The memo was included in the packet. Rob McNeely, special counsel from Messer Caparello, P.A., gave an update on coverage litigation.

Action Item 1 – Approval of the Minutes

The minutes of the March 15, 2023, Board of Directors meeting were presented for approval.

RECOMMENDATION

Approval of the draft minutes, to include any amendments necessary.

Discussion: None

Motion:	Commissioner René Flowers
Second:	Michael Jalazo

The minutes were approved as presented. This motion carried unanimously.

Action Item 2 – PY’2023 – 2024 Board of Directors Reappointment Recommendations

The Board members listed in the board packet have terms which are expiring on 6/30/2023. If re-appointed, they will serve an additional two-year term period, effective July 1, 2023 through June 30, 2025.

The board members whose term will expire on June 30, 2023 were contacted to determine whether he/she intends to seek reappointment. All members, except for one individual, are being presented for reappointment.

RECOMMENDATION

Approval of those directors whose term will expire on June 30, 2023 to be reappointed for an additional two-year term period, effective July 1, 2023 through June 30, 2025.

Discussion: None

Motion:	Commissioner René Flowers
Second:	Mark Hunt

The Board of Directors made a motion for approval of those directors whose term will expire on June 30, 2023 to be reappointed for an additional two-year term period, effective July 1, 2023 through June 30, 2025. The motion carried unanimously.

Action Item 3 – PY’2023 – 2024 Board Officer Recommendations

INFORMATION

WorkNet Pinellas, Inc., dba CareerSource Pinellas, Bylaws, Article V, Sections 1 and 3 states:

SECTION 1- Election of Officers

The Chair, Chair Elect, Treasurer, and Secretary of the Board shall be elected as follows:

- A. The slate of Officers shall be recommended to the Board of Directors by the Ad-Hoc Nominating Committee and selected based upon a majority vote of the quorum present at the annual meeting at which the slate is presented.
- B. The annual meeting at which the slate of Officers shall be elected shall take place in June or on a date as otherwise set by the Board, and the Officers shall take office in July.
- C. The CareerSource Pinellas Chair and Chair Elect shall be selected from among the business representatives.

SECTION 3 – Terms of Office

The term of office for the Chair, Chair Elect, Secretary and Treasurer of CareerSource Pinellas shall be for one (1) year, from July 1 through June 30.

CareerSource Pinellas Officers may serve two consecutive terms of one year each in the same office, if re-elected, provided that the time in office does not exceed the limits of their term of membership on the Board. After two consecutive terms, the Officer shall then step down from their position for a minimum of one year, although they may continue to serve as CareerSource Pinellas Board members, or in other offices.

The Vice Chair is not subject to the Officer term limits specified herein.

Officers	2022 – 2023 Board Officers	2023 – 2024 Nominees
Chair	Scott Thomas	Scott Thomas
Chair-Elect	Elizabeth Siplin	Elizabeth Siplin
Treasurer	Barclay Harless	Barclay Harless
Secretary	Kenneth Williams	Kenneth Williams

* *Note: None of the officers have served two consecutive terms in the same office.*

RECOMMENDATION

Approval of the 2023 - 2024 Board Officer nominees.

Discussion: None

Motion:	Commissioner René Flowers
Second:	Michael Jalazo

The Board of Directors made a motion for approval of the 2023 - 2024 Board Officer nominees. The motion carried unanimously.

Action Item 4 – CEO Search and Selection

The Board approved at the March 15, 2023, Board meeting to post the Chief Executive Officer (CEO) position internally to satisfy the recruitment process requirements of the organization’s bylaws.

The organization received one application from the current interim CEO, Steven Meier. Mr. Meier meets all requirements for the position and possesses the skillset needed to successfully perform the essential functions of the position (see attached resume). In addition, Mr. Meier has satisfactorily performed in the position since February 11, 2022. Furthermore, Mr. Meier received a favorable evaluation at the March 15, 2023, Board meeting for the period February 11, 2022, through December 31, 2022. At that meeting, a salary of \$175,000 was approved for Mr. Meier retroactive to January 1, 2023.

*Mr. Meier’s resume was included in the packet.

RECOMMENDATION

Approval to hire Mr. Steven Meier as Chief Executive Officer, subject to the approval of the Pinellas County Board of County Commissioners. A formal contract will be negotiated with Mr. Meier consistent with past contracts and will be brought before the CSPIN Board of Directors for approval in July.

Discussion: None

Motion:	Jack Geller
Second:	Mark Hunt

The Board of Directors made a motion for approval to hire Mr. Steven Meier as Chief Executive Officer, subject to the approval of the Pinellas County Board of County Commissioners. A formal contract will be negotiated with Mr. Meier consistent with past contracts and will be brought before the CSPIN Board of Directors for approval in July. The motion carried unanimously.

Action Item 5 – Program Year 2023 – 2024 Planning Budget

Per the Agreement between Career Source Pinellas and the Florida Department of Economic Opportunity, each Local Workforce Development Board (LWDB) is required to submit an annual detailed budget of revenues and expenditures by funding source by October 1.

CareerSource Pinellas is budgeting a surplus of \$70,450 for the year. This is comprised of \$102,900 of unrestricted revenues and \$32,450 of unrestricted expenses. The budget packet was included in the Board packet.

RECOMMENDATION

Approval of the 2023-2024 planning budget subject to approval by the Pinellas Board of County Commissioners. The final approved budget will be provided to the Florida Department of Economic Opportunity, CareerSource Florida and

posted to the organization’s website as required by the Agreement between Career Source Pinellas and the Florida Department of Economic Opportunity.

Discussion: None

Motion:	Commissioner René Flowers
Second:	Mark Hunt

The Board of Directors made a motion for approval of the 2023-2024 planning budget subject to approval by the Pinellas Board of County Commissioners. The final approved budget will be provided to the Florida Department of Economic Opportunity, CareerSource Florida and posted to the organization’s website as required by the Agreement between Career Source Pinellas and the Florida Department of Economic Opportunity. The motion carried unanimously.

Action Item 6 – Contract Renewal for vCIO

The Board approved the hiring of a virtual Chief Information Officer (CIO), Paul Ashe, to act as the central point of contact for information technology services at the July 15, 2020, Board meeting. Securance, LLC was hired effective July 30, 2020, for a period of one year unless terminated or extended, by mutual written agreement by both parties. The original contract amount was \$81,200. CareerSource Pinellas extended the contract through June 30, 2022 and renewed the contract for an additional year through June 30, 2023, for \$75,000. Due to current year spending, we are requesting an increase to the current contract from \$75,000 to \$85,000; an increase of \$10,000.

Although most of the strategic initiatives have been implemented, it is important to continue to work with Paul Ashe (Securance, LLC) to oversee and manage all IT projects and vendors for 2023 – 2024 in addition to managing the transition to a new entity because of the consolidation CareerSource Pinellas and CareerSource Tampa Bay due to the REACH Act.

RECOMMENDATION

1. Approval to modify contract for Securance, LLC for the period July 1, 2022, through June 30, 2023, for an amount not to exceed \$85,000.
2. Approval to renew contract for Securance, LLC, for the period July 1, 2023, through June 30, 2024, for an amount not to exceed \$80,000.

Discussion: None

Motion:	Barclay Harless
Second:	John Howell

The Board of Directors made a motion for

1. *Approval to modify contract for Securance, LLC for the period July 1, 2022, through June 30, 2023, for an amount not to exceed \$85,000.*
2. *Approval to renew contract for Securance, LLC, for the period July 1, 2023, through June 30, 2024, for an amount not to exceed \$80,000.*

The motion carried unanimously.

Action Item 7 – Contract Amendment and Contract Renewal for Tucker Hall, Inc.

The Board approved the hiring Tucker/Hall, Inc. for Strategic Public Relations Outreach and Communication Services at the May 20, 2020, Board of Directors Meeting for a period of one-year. The contract with Tucker/Hall, Inc. was renewed effective July 1, 2022, for a period of one year for an amount not to exceed \$95,000. In addition to performing strategic public relations outreach and communication services, Tucker/Hall, Inc. has been instrumental in assisting the organization with research and communications related to the REACH Act realignment evaluation conducted by Ernst & Young (EY) and CareerSource Florida. Due to increased involvement as a result of the REACH Act initiatives, the organization has incurred \$78,842 of expenses through March 31, 2023. Accordingly, we are requesting an increase to the current contract from \$95,000 to \$115,000; an increase of \$20,000.

With EY and CareerSource Florida’s realignment evaluation completed and recommendation to consolidate CareerSource Pinellas with CareerSource Tampa Bay, spending with Tucker/Hall, Inc. for 2023-2024 is expected to return to pre-REACH Act rates; an amount not to exceed \$84,000 (\$7,000 per month). 2023-2024 will be the third and final annual renewal for Tucker/Hall, Inc.

RECOMMENDATION

1. Approval to modify contract for Tucker Hall for the period July 1, 2022, through June 30, 2023, for an amount not to exceed \$115,000.
2. Approval to renew contract for Tucker Hall for the period July 1, 2023, through June 30, 2024, for an amount not to exceed \$84,000.

Discussion: None

Motion:	Mark Hunt
Second:	Commissioner René Flowers

The Board of Directors made a motion for

1. *Approval to modify contract for Tucker Hall for the period July 1, 2022, through June 30, 2023, for an amount not to exceed \$115,000.*
2. *Approval to renew contract for Tucker Hall for the period July 1, 2023, through June 30, 2024, for an amount not to exceed \$84,000. to satisfy the recruitment process requirements of the organization’s bylaws*

The motion carried unanimously.

Action Item 8 – Authorized Check Signers

The former Chief Executive Officer (CEO) of CareerSource Pinellas, and all past CEOs, were authorized check signers for the organization’s bank accounts. The Board is moving forward to hire Mr. Meier as the permanent CEO. Accordingly, it is appropriate for Mr. Meier to be approved as an authorized check signer for the organization’s bank accounts. All checks still will require two signatures which would necessitate at least one signature on all checks from a Board member.

RECOMMENDATION

Approve Steven Meier as an authorized check signer for the organization’s bank accounts.

Discussion: None

Motion:	Mark Hunt
Second:	Barclay Harless

The Board of Directors made a motion to approve of Steven Meier becoming an authorized check signer for the organization’s bank accounts. The motion carried unanimously.

Action Item 9 – 401K Trustee

Working with Martin, Martin, Randall & Associates, Inc., the Third Party Administrator of the Plan, the plan document was revised to use business positions or titles as the Trustees in the Plan Document instead of specific names. As a result, the Plan Document was restated to list the trustees as:

1. Chief Executive Official/Executive Director/Chief Executive Officer (or highest-ranking officer, currently Steven Meier)
2. Chief Financial Officer (or highest-ranking financial position, currently David Zirilli, Director of Finance.)

These titles are consistent with the organization’s by-laws, handbook and other governing documents.

At the March 16, 2022, Board meeting, the Board approved Steven Meier, Interim CEO and CFO to be trustee. Once the permanent CEO was named, that individual would also be appointed as trustee of the plan. With the intent to name Steven Meier permanent CEO, it is appropriate to name David Zirilli, Director of Finance, as a trustee of the 401K plan also.

RECOMMENDATION

Approval to name David Zirilli, Director of Finance, as a trustee of the 401K plan, in addition to Steven Meier.

Discussion: None

Motion:	Barclay Harless
Second:	Commissioner René Flowers

The Board of Directors made a motion for approval to name David Zirilli, Director of Finance, as a trustee of the 401K plan, in addition to Steven Meier. The motion carried unanimously.

Action Item 10 – Initial MOU/IFA: CareerSource Pinellas & WIOA Required Partners - ARM Institute

The ARM Institute has a US Department of Labor National Dislocated Worker Grant to promote robotics through virtual reality and training. Their grant requires a MOU/IFA with the local board. This MOU/IFA is a DOL requirement for the grant awarded to the ARM Institute. CareerSource Pinellas does not have any financial implications for the grant but have agreed to refer participants and have offered partnership opportunities. Recent monitoring by DOL determined our current MOA is insufficient and that ARM must also pay infrastructure costs. DEO is requiring an MOU/IFA with the local board for the duration of the ARM NDWG grant.

Document was included in packet for review.

RECOMMENDATION

Approval of the MOU/IFA with the ARM Institute for the NDWG grant, retroactive to July 1, 2022.

Discussion: None

Motion:	Commissioner René Flowers
Second:	Elizabeth Siplin

The Board of Directors made a motion for approval of the MOU/IFA with the ARM Institute for the NDWG grant, retroactive to July 1, 2022. The motion carried unanimously.

Action Item 11 – Contract Award for Youth Services

The Board approved the issuance of a Request for Proposal (RFP) for Youth Workforce Services at the November 16, 2022, Board of Directors meeting. The RFP was issued on March 14, 2023, via email to qualified providers. CareerSource Pinellas received two proposals from qualified providers.

Results of review: Proposer – SailFuture, Overall Score – 83.2; Proposer – Pinellas Education Foundation, Overall Score – 73.4

Based on overall score, ability to provide services, innovative and creative ways to provide youth services and past experience with CareerSource Pinellas, the One-Stop Committee approved staff's recommendation to enter into contract negotiations with SailFuture to provide WIOA Youth Services for the period July 1, 2023, through June 30, 2024, with an option to renew annually for up to three (3) additional years, based on performance, organizational strategy and funding availability.

RECOMMENDATION

Approval to enter into contract negotiations and award a contract for the provision of Youth Services with SailFuture for the period July 1, 2023, through June 30, 2024, with an option to renew annually for up to three (3) additional years.

Discussion: None

Motion:	Mark Hunt
Second:	Bart Diebold

The Board of Directors made a motion for approval to enter into contract negotiations and award a contract for the provision of Youth Services with SailFuture for the period July 1, 2023, through June 30, 2024, with an option to renew annually for up to three (3) additional years. The motion carried unanimously.

Action Item 12 – Updated Schedule of Operations

As part of the Grantee-Subgrantee Agreement, DEO requires the Board to adopt a schedule of operations for the upcoming state fiscal year.

The schedule of operations was included in the packet.

RECOMMENDATION

Approval of the CareerSource Pinellas Schedule of Operations.

Discussion: None

Motion:	Barclay Harless
Second:	Bart Diebold

The Board of Directors made a motion for approval of the CareerSource Pinellas Schedule of Operations. The motion carried unanimously.

Action Item 13 – Extension as Direct Provider of Services

CareerSource Florida’s Administrative Policy (CSF Admin Policy 83) regarding Direct Provider of Workforce Services, requires a formal extension request every three years. The new request is to extend the designation effective July 1, 2023-June 30, 2026.

Upon approval of the Board of Directors, the request for Extension of Designation as Direct Provider of Workforce Services will be forwarded to the Pinellas Board of County Commissioners for approval at the May 23, 2023 meeting.

RECOMMENDATION

Approval of the WorkNet Pinellas Inc, d/b/a/ CareerSource Pinellas, Region 14’s Extension of Designation as a Direct Provider of Workforce Services, effective July 1, 2023 through June 30, 2026.

Discussion: None

Motion:	Mark Hunt
Second:	David Fetkenher

The Board of Directors made a motion for approval of the WorkNet Pinellas Inc, d/b/a/ CareerSource Pinellas, Region 14’s Extension of Designation as a Direct Provider of Workforce Services, effective July 1, 2023 through June 30, 2026. The motion carried unanimously.

Action Item 14 – Approval of Training Provider- Training Provider CodeBoxx

CodeBoxx Technology School is seeking initial provider approval. CEO, Director of Policy and Compliance and Director of Business Services visited CodeBoxx and met with their management on May 1, 2023.

Courses/Certificate/Diploma Programs: Type of Degree or Certificate – Full Stack Web Development, Tuition - \$9,800, Books & Fees – Included, Total Cost - \$9,800, Duration of Training – 16 weeks

- Years in operation: 2 years
- Total enrollments: 75 (35 in 2022, 40 in 2023)
- Completion Rate: 77%
- Average Wage at Placement: \$26 per hour
- Entered Employment Rate: 85%
- Retention Rate 100%

RECOMMENDATION

Approval to add the CodeBoxx Technology School to the Eligible Training Provider List.

Discussion: None

Motion:	Michael Jalazo
Second:	David Fetkenher

The Board of Directors made a motion for approval to add the CodeBoxx Technology School to the Eligible Training Provider List. The motion carried unanimously.

Action Item 15 – Training Provider Jersey College – Largo Campus

Jersey College, Largo Campus, is seeking initial provider approval. Their Tampa campus is already an eligible training provider.

Courses/Certificate/Diploma Programs: Type of Degree or Certificate – Professional Nursing RN, Tuition - \$44,669, Books & Fees – \$4,835, Total Cost - \$49,504, Duration of Training – 24-32 months

- Years in operation: 14 years
- Total enrollments: 149
- Completion Rate: 73%
- Average Wage at Placement: \$28-\$34 per hour
- Entered Employment Rate: 91%
- Retention Rate: 67%

RECOMMENDATION

Approval to add the Jersey College-Largo Campus to the Eligible Training Provider List.

Discussion: None

Motion:	Jack Geller
Second:	Michael Jalazo

The Board of Directors made a motion for approval to add the Jersey College-Largo Campus to the Eligible Training Provider List. The motion carried unanimously.

Action Item 16 – Approved Training Providers: Contract Renewal Agreements

CareerSource Pinellas enters into individual training provider agreements with each approved training provider. Initial agreements are reviewed annually and approved for a two year renewal period. Staff monitors training provider performance and presents this information to the Workforce Solutions Committee on a quarterly basis. Training providers that are determined to have performance issues or other issues, are brought to the committee and board throughout the year for review and potential removal.

RECOMMENDATION

Approval to enter into two year (7/1/23-6/30/25) renewal agreements with approved training providers. The training providers listed are still within their initial one year term. Early renewal will get them on a PY renewal schedule along with all other providers.

Discussion: None

Motion:	Barclay Harless
Second:	Jack Geller

The Board of Directors made a motion for approval to enter into two year (7/1/23-6/30/25) renewal agreements with approved training providers. The training providers listed are still within their initial one year term. Early renewal will get them on a PY renewal schedule along with all other providers. The motion carried unanimously.

Action Item 17 – CSP Related Party Contracts – PY’2023 – 2024

Local Workforce Development Boards (LWDBs) are required to comply with all requirements of FL Statute Section 445.007 prior to contracting with a board member, with an organization represented by its own board member, or with any entity where a board member has any relationship with the contracting vendor. This section mandates that all LWDBs entering into a contract with an organization or individual represented on the Board, must meet the following requirements:

- a) Approve the contract by a two-thirds (2/3rd) vote of the Board when a quorum has been established.
- b) Board members who could benefit financially from the transaction or who have any relationship with the contracting vendor must disclose any such conflicts prior to the board vote on the contract.
- c) Board members who could benefit financially from the transaction or board members who have any relationship with the contracting vendor must abstain from voting on the contracts; and
- d) Such contracts must be submitted to the Florida Department of Economic Opportunity and CareerSource Florida for review.

A listing of related party contracts requiring two-third board approval is below. Each is a separate action and vote.

Action Item	Company	Board Member	OJT/PWE (not to exceed)	Leases (not to exceed)	Grant Training (not to exceed)	ITA (not to exceed)	Contracts
A	Ultimate Medical Academy	Rebecca Sarlo	\$100K			\$250K	
B	St. Petersburg College	Belinthia Berry		\$160K		\$500K	\$60K
C	Pinellas County Schools	Mark Hunt		\$130K		\$300K	
D	H&T Global Circuits	Candy Duff	\$20K				
E	Empact Solutions	Elizabeth Siplin	\$20K				
F	*Promedica	Scott Thomas	\$20K				

Note: Board Members listed, who were present at the meeting, verbally abstained from the vote related to their respective organization.

*Potential contracts/in discussion. With approval, will submit to DEO when contracts are made.

RECOMMENDATION

Approval of the PY’2023-2024 related party contracts by a two-thirds (2/3rd) vote.

Discussion: None

	Motion	Mark Hunt	Ultimate Medical Academy
17A	Second	John Howell	
	Abstain	Dr. Rebecca Sarlo	
	Motion	Mark Hunt	St. Petersburg College
17B	Second	Michael Jalazo	
	Abstain	No abstention necessary	
	Motion	Michael Jalazo	Pinellas County Schools
17C	Second	Commissioner René Flowers	
	Abstain	Mark Hunt	
	Motion	Mark Hunt	H & T Global Circuits
17D	Second	Michael Jalazo	
	Abstain	No abstention necessary	
	Motion	Mark Hunt	Empact Solutions
17E	Second	Michael Jalazo	
	Abstain	Elizabeth Siplin	
	Motion	Mark Hunt	Promedica

The Board of Directors made a motion for approval of the PY’2023-2024 related party contracts by a two-thirds (2/3rd) vote. The motion carried unanimously.

INFORMATION ITEM 1 – REACH Act Realignment Update

Steven Meier gave an update on the transition plan/status for the REACH Act realignment with CareerSource Tampa Bay.

INFORMATION ITEM 2 – PY’2023-2024 Board Calendar Draft

The PY’2023 – 2024 board meetings calendar draft was included for review and approval. There was discussion as to whether or not to change the time for board meetings for the coming year. A survey will be sent out to get a majority vote on the issue.

INFORMATION ITEM 3 – Board Member Roster PY’2022-2023

A list of current Board members was included for informational purposes.

INFORMATION ITEM 4 – Board Composition PY’2022-2023

A list of the PY’2022-2023 board composition was included for informational purposes.

INFORMATION ITEM 5 – February 28, 2023 Financial Statements

Financial statements were included in the packet for review.

INFORMATION ITEM 6 – Unrestricted Cash

As of March 31, 2023, CareerSource Pinellas had almost \$856,000 of unrestricted funds available.

INFORMATION ITEM 7 – WIOA Primary Indicators

The WIOA Primary Indicators were included for informational purposes/review.

INFORMATION ITEM 8 – Letter Grades

CareerSource Pinellas letter grades - historical data was included for informational purposes/review.

INFORMATION ITEM 9 – One-Stop Operator Update

The One-Stop Operator report was included in the packet for review.

INFORMATION ITEM 10 – The Demographic Drought

The Demographic Drought article was included in the packet for informational purposes.

INFORMATION ITEM 11 – Veterans Quarterly Manager’s Report

The veterans quarterly manager’s report was included in the packet for informational purposes/review.

INFORMATION ITEM 12 – Training Providers Performance Report

Two training provider performance reports were included in the packet for review.

INFORMATION ITEM 13 – Training Providers Spending Report

A training provider spending report for July 1, 2022 – February 28, 2023 was included for review.

INFORMATION ITEM 14 – Work Based Learning Providers through 2.28.2023

A Work-based learning and OJT training spending report for July 1, 2022 – February 28, 2023 was included for review.

INFORMATION ITEM 15 – Business Services Update

Business Services Director, Jason Druding, gave an update on Business Services.

INFORMATION ITEM 16 – Workforce Solutions Goals Update

Director of Programs, Lysandra Montijo, gave an update on Workforce Solutions goals.

INFORMATION ITEM 17 – Center Traffic Flow

Director of Programs, Lysandra Montijo, gave an update on center traffic flow.

INFORMATION ITEM 18 – Annual Board Paperwork Reminder

The board was reminded to complete their annual board paperwork.

Other Administrative Matters – There were no other administrative matters.

Adjournment – Scott Thomas (board chair) asked for a motion to adjourn. Mark Hunt made a motion to adjourn, and Scott Thomas adjourned the meeting at 1:11pm.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Hunt-William-Mark		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CareerSource Pinellas Workforce Development Board	
MAILING ADDRESS 301 Fourth St. SW		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Largo	COUNTY Pinellas	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED May 17, 2023		NAME OF POLITICAL SUBDIVISION: Pinellas County	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, William Mark Hunt, hereby disclose that on May 17, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of Pinellas County Schools, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Related Party Contract votes for ITAs and Lease Agreement with Pinellas County Schools.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

5/12/2023

Date Filed

DocuSigned by:

Mark Hunt

2649368DE026444

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Candy Duff, hereby disclose that on May 17, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of H&T Global Circuits, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Related Party Contract votes for PWE/OJT Agreements with H&T Global Circuits.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

5/16/2023

Date Filed

DocuSigned by:

Candida Duff

34C3BDC27F3C44E...

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Siplin-Elizabeth		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CareerSource Pinellas Workforce Development Board	
MAILING ADDRESS 260 1st Ave. S		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY St. Petersburg	COUNTY Pinellas	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED May 17, 2023		NAME OF POLITICAL SUBDIVISION: Pinellas County	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Elizabeth Siplin, hereby disclose that on May 17, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of Empact Solutions, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Related Party Contract votes for PWE/OJT Agreements with Empact Solutions.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

5/13/2023

Date Filed

DocuSigned by:

Elizabeth Siplin

B464F50A70F24BE...
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Sarlo-Rebecca		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CareerSource Pinellas Workforce Development Board	
MAILING ADDRESS 255 Cleveland Street		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
CITY Clearwater	COUNTY Pinellas	NAME OF POLITICAL SUBDIVISION: Pinellas County	
DATE ON WHICH VOTE OCCURRED May 17, 2023		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Dr. Rebecca Sarlo, hereby disclose that on May 17, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of Ultimate Medical Academy, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Related Party Contract votes for ITAs with Ultimate Medical Academy.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

5/12/2023

Date Filed

DocuSigned by:

Dr. Rebecca Sarlo

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Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Berry-Belinthia		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CareerSource Pinellas Workforce Development Board	
MAILING ADDRESS 13805 58th St. N		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Clearwater	COUNTY Pinellas	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED May 17, 2023		NAME OF POLITICAL SUBDIVISION: Pinellas County	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Belinthia Berry, hereby disclose that on May 17, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of St. Petersburg College, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Related Party Contract votes for Leases, ITAs, and Virtual Workshop contracts with St. Petersburg College.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

5/12/2023

Date Filed

DocuSigned by:

Belinthia Berry

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Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.