

**CareerSource Pinellas
One-Stop Committee Meeting Minutes**

Date: August 10, 2023 @ 9:00am

Location: Hybrid meeting – Zoom/EpiCenter, 13805 58th St. N., Room 1 - 455, Clearwater, FL 33760

Call to Order

Chair Mark Hunt called the meeting to order at 8:59am.

Members in Attendance

Mark Hunt (In person), Dr. Rebecca Sarlo (Zoom), John Howell (Zoom), Tony Manatine (Zoom), Jody Armstrong (In person), Zachary White (Zoom)

Members Not in Attendance

Candida Duff, Patricia Sawyer, Michael Jalazo, Tiffany Nozicka, Ryan Becker, Sandy Traynor

Staff in Attendance

Steven Meier (In person), Jay Burkey (Zoom), Leah Geis (In person), Jason Druding (In person), Lysandra Montijo (In person), Michelle Moeller (In person)

Guests in Attendance

Shellonda Rucker – (In person)

Sean Kennedy – Attended on Michael Jalazo's behalf. (In person)

Public Comments

There were no public comments.

Action Item 1 – Approval of Minutes

The minutes of the April 20, 2023, One-Stop Committee meeting were presented for approval.

RECOMMENDATION

Approval of the draft minutes, to include any amendments necessary.

Discussion: None

Motion:	Zachary White
Second:	John Howell

The minutes were approved as presented. This motion carried unanimously.

Action Item 2 – Approval of ITA Cap Decrease

CareerSource Pinellas WIOA Training, Supportive Services and Needs-Related Payments policy update.

Highlighted Changes:

- Tuition caps decrease from \$7,500/year, \$15,000/lifetime to \$5,000/year, \$10,000/lifetime.
- CareerSource Pinellas (CSPIN) along with 21 other LWDBs received a reduction in overall funding for PY'23 - 24.
- This will allow CSPIN to continue supporting training needs effectively while being able to serve an additional number of eligible candidates.
- CareerSource Tampa Bay recently reduced their ITA tuition cap to \$5,000 annually and lifetime.

RECOMMENDATION

Approval of the updated WIOA 23-01 Training, Supportive Services and Needs-Related Payments Policy.

Discussion: None

Motion:	Dr. Rebecca Sarlo
Second:	Zachary White

The One-Stop Committee members made a motion for approval of the updated WIOA 23-01 Training, Supportive Services and Needs-Related Payments Policy. The motion carried unanimously.

INFORMATION ITEM 1 (TURNED INTO ACTION ITEM) – One-Stop Committee Duties, Responsibilities & Goals

After discussion amongst the committee, Jody Armstrong offered up a motion to accept and approve these duties, responsibilities and goals as official goals for the One-Stop Committee for this program year, 2023 – 2024.

Motion:	Jody Armstrong
Second:	Dr. Rebecca Sarlo

The One-Stop Committee members made a motion to accept and approve these duties, responsibilities and goals as official goals for the One-Stop Committee for this program year, 2023 – 2024. The motion carried unanimously.

INFORMATION ITEM 2 – One-Stop Committee Members

A list of current One-Stop Committee members was included in the packet for review.

INFORMATION ITEM 3 – Crafting Local Talent

A summary of the Crafting Local Talent report from Lightcast, as well as the report itself, was included in the packet for review.

INFORMATION ITEM 4 – Description of Funding Streams for 2023 - 2024

A description of our funding streams was included in the packet for review.

INFORMATION ITEM 5 – WIOA Youth Factsheet

A report was included in the packet for review.

INFORMATION ITEM 6 – Grant Status Report

The report was included in the packet for review.

INFORMATION ITEM 7 – CSPIN Program Reporting

The report was included in the packet for review.

INFORMATION ITEM 8 – Marketing Report PY'2022 - 2023

The report was included in the packet for review.

Other Administrative Matters – None.

Adjournment – Chair Mark Hunt adjourned the meeting at 9:58am.