

**CareerSource Pinellas
Workforce Solutions Committee Minutes**

Date: August 17, 2023, at 2:30pm
Location: Hybrid – 13805 58th St. N. Room 1-455, Clearwater, FL 33760/Zoom

Call to Order

Mark Hunt chaired the meeting because committee chair Dr. Rebecca Sarlo could not attend the meeting. Mark Hunt called the meeting to order at 2:30pm.

Members in Attendance

Mark Hunt (In person), Ivonne Alvarez (Zoom), Bart Diebold (In person), Glenn Willocks (Zoom), Esther Matthews (Zoom), Elizabeth Siplin (Zoom), Denise Sanderson (Zoom), Anthony Chan (In person), Benjamin Friedman (In person), David Hill (Zoom)

Members not in Attendance

Dr. Rebecca Sarlo, Belinthia Berry, Michael Jalazo, Kevin Knutson, Candida Duff, Shawn McDonnell, Jenee Skipper, Eric McClendon

Staff

Steven Meier (In person), Jay Burkey (Zoom), Leah Geis (In person), Jason Druding (In person), Lysandra Montijo (In person), Michelle Moeller (In person)

ACTION ITEM 1 – Approval of Minutes

The minutes from the June 22, 2023, Workforce Solutions Committee meeting were presented for approval.

RECOMMENDATION

Approval of the draft minutes, to include any amendments necessary.

Motion:	Esther Matthews
Second:	Ivonne Alvarez

The minutes were approved as presented. The motion carried unanimously. There was no further discussion.

ACTION ITEM 2 – Training Provider Renewal - FleetForce

CareerSource Pinellas enters into individual training provider agreements with each approved training provider. These agreements have previously been administered annually with a two year renewal period contingent upon Workforce Solutions Committee and Board of Directors approval.

FleetForce submitted all required documents for the two year renewal. FleetForce offers CDL Class A and CDL Class B training to eligible individuals.

RECOMMENDATION

Approval of a two year renewal for FleetForce (9/1/23-8/30/25). This training provider has completed the initial one year term and is in eligible status for the two year renewal.

Discussion: None

Motion:	Bart Diebold
Second:	Denise Sanderson

The Workforce Solutions Committee motioned for approval of a two year renewal for FleetForce (9/1/23-8/30/25). This training provider has completed the initial one year term and is in eligible status for the two year renewal. The motion carried unanimously.

ACTION ITEM 3 – New Training Provider – ATA Career Education College

ATA Career Education College is seeking initial training provider approval. They are licensed by Commission for Independent Education by means of accreditation.

- Years in operation: 11 years
- Total enrollments current year: 403
- 181 still in the programs
- Current approval from CareerSource Pasco/Hernando, CareerSource Polk, and CareerSource Citrus, Levy, Marion

RECOMMENDATION

Approval to add ATA Career Education College programs to the Eligible Training Provider List (ETPL).

Discussion: None

Motion:	Esther Matthews
Second:	Elizabeth Siplin

The Workforce Solutions Committee motioned for approval to add ATA Career Education College programs to the Eligible Training Provider List (ETPL). The motion carried unanimously.

ACTION ITEM 4 – Related Party Contract – TSE Industries

****This action item was no longer required, as Nikki Lezama no longer worked for TSE Industries as of the date of this meeting, so no related party contract was necessary.***

INFORMATION ITEM 1 (TURNED INTO ACTION ITEM) – Workforce Solutions Committee Duties, Responsibilities & Goals

After discussion amongst the committee, Ivonne Alvarez offered up a motion to accept and approve these goals for the Workforce Solutions Committee for this program year, 2023 – 2024.

Motion:	Ivonne Alvarez
Second:	Benjamin Friedman

The Workforce Solutions Committee members made a motion to accept and approve these duties, responsibilities and goals as official goals for the Workforce Solutions Committee for this program year, 2023 – 2024. The motion carried unanimously.

INFORMATION ITEM 2 – Crafting Local Talent

A summary of the Crafting Local Talent report from Lightcast, as well as the report itself, was included in the packet for review.

INFORMATION ITEM 3 – Work-Based Learning Provider Spending through 6.30.2023

The report was included in the packet.

INFORMATION ITEM 4 – Training Provider Spending through 6.30.2023

The report was included in the packet.

INFORMATION ITEM 5 – Training Provider Performance 3 Year Q4

The report was included in the packet.

INFORMATION ITEM 6 – Pinellas Economic Dashboard

The report was included in the packet.

INFORMATION ITEM 7 – Goals

The report was included in the packet.

Industry Insights – Some committee members gave updates about their respective sectors.

Other Administrative Matters - None

Open Discussion - None

Adjournment – Mark Hunt adjourned the meeting at 3:30pm.