

**CareerSource Pinellas
One-Stop Committee Meeting Minutes**

Date: February 8, 2024 @ 9:00am

Location: Hybrid meeting – Zoom/EpiCenter, 13805 58th St. N., Room 1 - 455, Clearwater, FL 33760

Call to Order

Chair Mark Hunt called the meeting to order at 9:00am.

Members in Attendance

Mark Hunt (Zoom), Dr. Rebecca Sarlo (In-person), John Howell (In-person), Pattye Sawyer (Zoom), Michael Jalazo (Zoom), Tiffany Nozicka (In-person), Jody Armstrong (In-person), Ryan Becker (Zoom), Sandy Traynor (In-person)

Members Not in Attendance

Candida Duff, Tony Manatine, Zachary White, Senator Nick DiCeglie

Staff in Attendance

Steven Meier (In-person), Jay Burkey (In-person), Leah Geis (In-person), Jason Druding (In-person), Lysandra Montijo (In-person), Michelle Moeller (In-person), Juan Toribio (In-person)

Guests in Attendance

Shellonda Rucker – (Zoom)

Public Comments

There were no public comments.

ACTION ITEM 1 – Approval of Minutes

The minutes of the October 12, 2023, One-Stop Committee meeting were presented for approval.

RECOMMENDATION

Approval of the draft minutes, to include any amendments necessary.

Discussion: None

Motion:	Jody Armstrong
Second:	Dr. Rebecca Sarlo

The minutes were approved as presented. This motion carried unanimously.

ACTION ITEM 2 – Request to Use Unrestricted Funds

The owner of Dependable Marketing Solutions (DMS), a contracted OJT site, also owns TR Electric, a non-contracted site. At the beginning of the OJT DMS, the OJT contracted site, experienced financial struggles while TR Electric was financially sound. To support the participant and to continue the OJT the owner switched payment of the participant's payroll to the payroll records of TR Electric, a work site not contracted. The participant completed the training as originally planned; however, the participant was paid via TR Electric, the non-contracted entity.

In speaking with the employer via phone and email, it has been found that the employer made what he felt was the best choice to support the participant and to continue the OJT. The OJT was successful, and the participant is now a full-time employee of Dependable Marketing Solutions.

CSP Staff received guidance from Florida Commerce, and we also sought approval from Florida Commerce to reimburse DMS for the full amount from WIOA funding even with the issues that were present. Florida Commerce considers this a breach of contract as related to the OJT agreement that is in place with DMS, even though there is proof of ownership for both companies under the same business owner.

Due to this unique situation, we are seeking to utilize unrestricted funds in the amount of \$6,600 to reimburse the employer for the full amount stipulated in the OJT contract. Additional funds will be utilized from WIOA in the amount of \$1,020. The total reimbursement to the employer will be \$7,620 if the unrestricted funds usage is approved.

It's important to note that we do not feel that the employer harbored any ill-intent with their actions and only wanted to do what was best for their company and the employee. It's important to note that the employer has not raised any objection to the delays they've experienced, nor have they objected to any of our questions or inquiries throughout this process.

RECOMMENDATION

Approval to utilize \$6,600 of unrestricted funding to reimburse TR Electric for the completed OJT.

Discussion: Dr. Sarlo made a motion to deny the recommendation and have CareerSource Pinellas speak with TR Electric and have them go to their own accounting department and see what else they may be able to do. Patty Sawyer seconded the motion.

Amended Motion:	Dr. Rebecca Sarlo
Amended Second:	Patty Sawyer

*The One-Stop Committee members made a motion for approval to utilize \$6,600 of unrestricted funding to reimburse TR Electric for the completed OJT. The motion **did not pass** as presented.*

INFORMATION ITEM 1 – PY’2023 – 2024 One-Stop Committee Goals

The PY’2023 – 2024 One-Stop Committee Goals were included in the packet for review.

INFORMATION ITEM 2 – Performance Indicators

The report was included in the packet for review.

INFORMATION ITEM 3 – Letter Grades

The report was included in the packet for review.

INFORMATION ITEM 4 – One-Stop Operator Report

The report was included in the packet for review.

INFORMATION ITEM 5 – Key Performance Report

The report was included in the packet for review.

INFORMATION ITEM 6 – Marketing Report

The report was included in the packet for review.

Other Administrative Matters – None.

Adjournment – Chair Mark Hunt had to leave the meeting at 10am. John Howell chaired the remainder of the meeting and adjourned the meeting at 10:15am.